



**Quaestiones Geographicae is indexed in the Web of Science**  
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## GUIDELINES FOR AUTHORS

### 1. General Information

Quaestiones Geographicae was established in 1974 as an annual journal of the Institute of Geography, Adam Mickiewicz University, Poznań, Poland. Its founder and first editor was Professor Stefan Kozarski. Initially, the journal covered both physical and socio-economic geography; since 1982, it has focused exclusively on physical geography. In 2006, the idea emerged to return to the journal's original concept, though in a somewhat modified organisational form.

Quaestiones Geographicae is a peer-reviewed, open-access journal that publishes, free of charge, research of broad interest in the following fields:

- physical geography,
- economic and human geography,
- spatial management and planning,
- sustainable development (including regional and local development),
- environmental science,
- GIS and geoinformation, and
- tourism and recreation.

**Original research papers** should present the results of empirical studies based on field or laboratory data and/or theoretical and experimental research that have not been published elsewhere, except in the form of a preliminary communication. Authors are requested to submit their manuscripts via the online submission system: [pressto.amu.edu.pl/index.php/qg/login](https://pressto.amu.edu.pl/index.php/qg/login)

### 2. Preparation of the manuscript

Manuscripts should be written in **English**. Authors whose native language is not English are strongly advised to have their manuscripts checked by a native English speaker prior to submission. Submissions must meet all formal requirements outlined in these guidelines. All submitted manuscripts are subject to **double-blind peer review**. Both authors and reviewers remain anonymous; therefore, **manuscripts must not contain any information identifying the author** (e.g., name, surname, affiliation, etc.). All such information should be provided during the submission process in the Editorial Manager system.

PhD students are required to enclose a recommendation letter from their supervisor

#### 2.1. Manuscript format

The manuscript should include the following elements: Title Page, Abstract, Keywords, main text (including Introduction, Study Area, Materials and Methods, Results, Discussion, and Conclusion [all parts are optional]), Acknowledgements (optional), Author's Contribution (optional), Funding (optional), References, Figures (or other illustrations), Tables, and captions for tables and figures.

#### 2.2. Text body and length

Manuscripts should be submitted in MS Word format. Please ensure that the language is set to "English (United Kingdom)". Tables and figures should be provided as separate files. Figure and table captions should be verbless sentences. Please avoid long descriptions in figure captions; all necessary information should be included in the figure legends. The average **contribution is expected to be 30,000–40,000 characters in length** (including spaces). Submissions will be assessed on a "fitness for purpose" basis.

### 2.3. Layout

- The text should be typed using a 12-point font (Times New Roman, Calibri etc.).
- Use 1.5 line spacing throughout, with margins of approximately 25 mm.
- Please do not use hyphenation.
- Pages should be numbered consecutively.

### 2.4. Title page

The title page must contain the full title, authors' names, affiliations, abstract, keywords, and the corresponding author's details.

### 2.5. Abstract

Each article should include **an abstract of approximately 250 words**. It should not repeat the title or include literature references, tables, or illustrations. The abstract should indicate the scope of the study, the methods used, and the main results. It should also highlight the main points of the article.

### 2.6. Keywords

Please provide 4 to 6 keywords.

### 2.7. Tables and illustrations

Tables and figures should be submitted as separate files (e.g. Table1.xls, Table2.doc, Fig1.tif, Fig2.png). They should be **numbered consecutively and cited in the text**. Each table and figure should be accompanied by a caption. Tables should be provided in an editable text format and not embedded as objects.

Figures prepared in MS Excel, MS Word, or CorelDRAW should be submitted in their original file formats. Figures created in CorelDRAW should not be saved as \*.tif or \*.jpg files. Figures prepared in Adobe Illustrator should be submitted in one of the following formats: \*.ai, \*.eps, or .pdf. Figures prepared in other software should be exported preferably to one of the following formats: \*.wmf, \*.emf, or \*.eps. If this is not possible, they may be submitted as \*.tif, \*.png, \*.jpg, or \*.bmp files. In the case of \*.jpg files, the lowest compression and highest possible quality should be used. \*All raster images should have a minimum resolution of 300 dpi at the final publication size (i.e., 170 mm width for two-column layout or 80 mm for single-column layout). Scanned figures should be saved in \*.tif or .png formats. Digital photographs should be submitted without any changes to their original size and resolution.

### 2.8. Literature cited in text

References and citations should be limited to published works or works in press. Unpublished results and personal communications are not recommended for inclusion in the reference list but may be cited in the text. Citation of a reference as "in press" implies that the work has been accepted for publication. References in the text should be cited by giving the author's name(s), followed by the year of publication, as shown below:

(Chojnicki, Parysek 1999) or (Howard 1998) or (Kozarski et al. 1995) or Chojnicki and Parysek (1999) or Kozarski et al. (1995).

*Please note that names should be separated by commas (not semicolons), and no comma should be used before the year.*

If there are several works by the same author published in the same year, they should be distinguished using letters (e.g. Smith 1999a and Smith 1999b). In the text, they should be cited as (Smith 1999a, b). When citing multiple references, they should be listed chronologically, from the oldest to the most recent. If several publications from the same year are cited, they should be listed alphabetically by author. Please ensure that every reference cited in the text appears in the reference list, and vice versa.

### 2.9. List of references

All references should be listed in full at the end of the article in alphabetical order (with works by the same author arranged by year of publication), in accordance with the following pattern (**a simplified Harvard style**). Please also include the DOI number, where available.

- Chojnicki Z., 1996. Region w ujęciu geograficzno-systemowym. In: T.Czyż (ed), *Podstawy regionalizacji geograficznej*. Bogucki Wydawnictwo Naukowe, Poznań: 7-43.
- Dicken P., Forsgren M., Malmberg A., 1994. The local embeddedness of transnational corporations. In: A.Amin, N.Thrift (eds), *Globalization, institutions and regional development in Europe*. Oxford University Press, Oxford: 23-45.
- Kourtit K., Nijkamp P., 2012. Creative firms as change agents in creative spaces. *Quaestiones Geographicae* 31(4): 19-31. DOI 10.2478/v10117-012-0032-6.
- Krugman P., 1999. *The return of depression economics*. Norton, New York.
- Parysek J.J., Kotus J., 1995. Development patterns of Polish towns in the years 1950-1990. *Geographia Polonica* 66: 87-110.
- Stryjakiewicz T., 1999. *Adaptacja przestrzenna przemysłu w Polsce w warunkach transformacji*. Wydawnictwo Naukowe UAM, Poznań.
- Taylor P.J., 1997. Hierarchical tendencies among world cities: A global research proposal. *Cities* 14(6): 323-332.

## 2.10. Web references

Web references should be included in the general reference list at the end of the article. They should provide the full URL and the date of last access. Any additional information, where available (e.g. DOI, author names, publication dates, or source details), should also be included.

Klugman J., Scott T., 2009. Twenty years of transition and human development: an appraisal. *Development & Transition* 14: 17-19. Online: [europeandcis.undp.org/data/show/D0D2548E-F203-1EE9-B1D3BDF5CD36C0DE](http://europeandcis.undp.org/data/show/D0D2548E-F203-1EE9-B1D3BDF5CD36C0DE) (accessed 24 September 2012).

For works without a publication date:

Banks I., (n.d.). The NHS Direct healthcare guide. Online: [healthcareguide.nhsdirect.nhs.uk](http://healthcareguide.nhsdirect.nhs.uk) (accessed 29 August 2012).

## 2.11. Units of measurement

Use the International System of Units (SI) wherever possible.

## 3. At the end of the paper

### 3.1. Acknowledgments

Acknowledgements should include financial support from academic or scientific institutions, contributions from co-workers (e.g. in fieldwork, laboratory work), sources of data and software, and other services (e.g. dating). Authors are also encouraged to acknowledge the contribution of reviewers.

### 3.2. Author's contribution

If the paper has two or more authors, they can specify their contributor roles and/or explain their responsibilities in the paper. For transparency, we encourage authors to submit an author statement file outlining their individual contributions to the paper using the relevant CRediT roles: Conceptualization; Data curation; Formal analysis; Funding acquisition; Investigation; Methodology; Project administration; Resources; Software; Supervision; Validation; Visualization; Roles/Writing - original draft; Writing - review & editing. Authorship statements should be formatted with the names of authors first and CRediT role(s) following.

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### 3.4. Disclaimer

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### 4. Basic rules of reviewing articles

- Each manuscript is evaluated by at least two independent reviewers who are not members of the Editorial Board.
- At least one reviewer is affiliated with an institution in a country different from that of the author(s).
- The identities of both the author(s) and reviewers are concealed (double-blind peer review).
- In all cases, reviewers are required to declare that no conflict of interest exists between themselves and the author(s), including in particular:
  - no direct personal relationships (e.g. kinship, legal ties, or conflicts),
  - no relationships of professional subordination, and
  - no direct scientific collaboration within the two years preceding the review.
- The review is provided in written form and concludes with a clear recommendation regarding acceptance or rejection of the manuscript.
- The review form is made publicly available on the journal's website.
- The names of reviewers of individual articles or volumes are not disclosed; however, the journal publishes an annual list of cooperating reviewers.

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